



# ASHTREE PRIMARY SCHOOL AND NURSERY



**WEBSITE:** [www.ashtree.herts.sch.uk](http://www.ashtree.herts.sch.uk)

**25 February 2021**

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**f :** **Facebook:** *Ashtree Primary School & Nursery*

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## NEWSLETTER 22

Dear Parents/Carers & Pupils,

Welcome to this week's newsletter. The word of the week was Respect. Full respect to everyone who manages to read through to the end of this newsletter! We are so excited to have all the pupils back on Monday 8 March 2021 and I hope this information is useful.

### Parents and Carers - FULL REOPENING - UPDATED DOCUMENT

Information for parents and carers about attending schools, nurseries and colleges in the spring term 2021.

'What parents and carers need to know about early years' providers, schools and colleges', up to and after the full reopening on 8 March 2021.

<https://www.gov.uk/government/publications/what-parents-and-carers-need-to-know-about-early-years-providers-schools-and-colleges-during-the-coronavirus-covid-19-outbreak>

### Ashtree Decisions for Monday 8 March 2021

1. Staggered start and finish times will continue and no pupil learning time will be lost. **Only one Parent/Carer will be allowed on site for drop off and pick up times.** It is the responsibility of Parents/Carers to maintain social distance for themselves and your children whilst on the playground and to leave site promptly. **Please note: All staff are aware that some pupils have siblings that are being dropped off at the same time as per our rota. No child will be recorded as late as a result of this.**

### Start and Finish times:

Class Group	Time	Enter and leave by
Nursery bubble	8:45am – 3:30pm	Nursery door (including AM and PM only children)
Reception bubble	8:55am – 3:15pm	Rainbows' outdoor area & Sunshines' fire door
Year 1 bubble	8:50am – 3:10pm	Class 3 & 4 fire door
Class 5 and Class 6 bubbles	9:00am – 3:20pm	Infant playground door and Class 6 fire door
Class 7 and Class 8 bubbles	9:00am – 3:20pm	Junior hall fire door accessed through the quiet area.
Class 9 and 10 bubbles	8:55am – 3:15pm	Class 9 and Class 10 fire doors
Class 11 bubble	8:55am – 3:15pm	Junior playground door 2 <sup>nd</sup> in 1 <sup>st</sup> out
Class 12 bubble	8:55am – 3:15pm	Junior playground door and through Class 11 1 <sup>st</sup> in 2 <sup>nd</sup> out
Y6 bubble	8:45am – 3:05pm	Class 14 & Class 13 fire door

2. Breakfast Club will run from Monday 8 March 2021. Please see letter sent out on Tuesday 23 February 2021.

3. No Parent/Carer to drive onto the school site unless a school permit has already been issued.
4. We will continue to only allow 1 person at a time in the office lobby and the glass hatches will remain closed. Follow the 'in', 'wait' and 'out' markings when visiting the office, this facilitates a one-way system. Do not come into the office lobby until the person in front of you has left.
5. All Parents/Carers and visitors must wear a mask whilst on school site unless exempt.
6. Nursery, Reception and Year 1 will form their own bubbles. From Year 2 to 6 each class will be in their own bubble. Year 2 to 6 pupils will be seated into rows, facing the same direction and encouraged not to have contact with each other. Staff will remain at 2 metres distance from pupils or 1 metre plus with mitigating measures.
7. Pupils will continue wash their hands frequently including on arrival and when going home.
8. Pupils should limit the amount of equipment they bring into school each day, to essentials such as lunch boxes, hats, coats, and mobile phones. Bags are allowed. All pupils will now be wearing uniform and this no longer needs to be washed more than is usual.
9. Hot and cold dinners will be served within a staggered lunchtime and certain class bases will be used for additional dining room space with a thorough clean down.
10. Parents and Carers can support by:
  - Ensuring that anyone who has coronavirus (COVID-19) symptoms, or has someone in their household who does, does not attend school - this means if your child, or someone in your household, has symptoms you should not attend school.
  - Engaging with the NHS Test and Trace process so that cases can be identified and action taken - this means if your child develops symptoms, you should arrange for them to get a test and you should inform your school of the results of that test.
  - Observing quarantine regulations when returning from abroad.
11. Every child will need a water bottle and for children not having a school meal, a packed lunch box.
12. They can bring their book bag with just their reading book, reading record and any homework that they are returning.
13. On a PE day they must come to school in either shorts and t-shirt or plain joggers and t-shirt and school jumper. We will not be changing in class. All other days will be usual school uniform with plain black shoes or trainers that can be worn inside and outside, including for PE.
14. If your child needs a change of clothes at any point we will use our washed and bagged second hand uniform.
15. Parents and preschool siblings will not have access to school toilet facilities at drop off and pick up.
16. Please do not arrive earlier than your allotted time as this makes a nonsense of the whole staggered arrangements. As currently please ensure you leave the site promptly.
17. Our risk assessment can be found on our website and will be updated regularly.
18. KS2 end of day collection – please remain further back on the playground, away from the school, social distance and with siblings under your control. KS2 pupils will come to you.

### **Word of the week for next week is: Reflective**

We promote the '6 Rs' at Ashtree School. These are Respect, Reflective, Resourceful, Reasoning, Responsible and Resilience. The week beginning 1 March we will be focussing on 'Reflective'. We would be grateful if you could spend some time with your child discussing what they have learnt at school and how this will help them in the wider world.

### **World Book Day - Thursday 4th March 2021**

As a whole school project, this year we would like you to get creative and turn a potato into your favourite book character! Please send photos of your great creations to your child's year group email address.

We will use photos (with no children please) onto our Ashtree Primary School Facebook page. We look forward to seeing your creations!



### **Safeguarding**

School is a mobile phone free zone and parents should not be using their phones on the school grounds and in the building. Thank you for your co-operation.

## School Uniform

Order forms are available from the school office - **correct payment needs to be made at the time of ordering**. If Parents/Carers prefer to purchase school uniform from other outlets, then please continue to do so. We have a stock of second hand uniform available. Please contact Mrs Janes, in confidence, if this would be a support to you.



## Parking

I would like to remind you that parent vehicles are not allowed on site unless in cases of emergency or through prior arrangement with the office due to medical reasons. Green passes are issued on these occasions, and a log of vehicle registrations is kept. If you have a green pass, please inform the office if your vehicle registration has changed, as we do carry out spot checks. I am sure you understand that the safety of your children is our prime concern. Please also be considerate to our neighbours and do not park across their driveways.

## Safety Reminders

**A reminder that this school does not allow dogs on site.** We are also a smoke and alcohol free zone. Please ensure that you observe these points. **Adults should not sit on the junior wall**, by the quiet area, or the Infant wall by the side of the Reception Classroom when collecting pupils. My office staff have also requested that children do not play on the disabled access ramp by the main entrance or throw stones at the windows! Please discourage your child from using the door buzzer as a game.

Please do not allow your children to play on the playground equipment before or after school, including the area outside Class 4.

Children and adults are not to ride their scooters or bicycles in the school grounds. Thank you for your support.

## Dropping off and Picking up at school

Please can we remind you when you drop off or pick up your children you and them must maintain social distancing on the playground. Children should not be using any of the equipment or playing on the railings. If you need to bring siblings onto a different playground they must stand with you. Please help us to keep the whole community safe by following these Covid measures.

## Notification of Positive Tests

Please notify school immediately if your child receives a positive Covid test. This can be done over the weekend and the upcoming half-term holiday, as well on [admin@ashtree.herts.sch.uk](mailto:admin@ashtree.herts.sch.uk). Your child will then have to isolate for 10 days. If an adult in the family home receives a positive Covid test your child should isolate for 10 days. If your child shows symptoms they should isolate at home until they have received a negative test or for 10 days from onset of symptoms.

## Free School Meal Provision

Vouchers have been issued for the period up to Friday 5 March 2021.

## Remote Learning and Support with getting online

Please see our remote learning policy which is on the school website. This follows the DFE requirements and best practice guidance.

Please contact the school if you are having difficulty accessing remote learning and we will do everything we can to help you

We can also support disadvantaged children get online using free mobile data increases or 4G wireless routers provided by the DFE. Again, we have placed orders so please do get in touch with us to request support with mobile data increases or routers.

## Parents/Carers Consultations Update – Spring Term

For this term, teachers are again writing a mini report which will be sent to you between Monday 15 and Wednesday 17 March via the year group email. At the bottom of the report there will be instructions on how to acknowledge receipt of the report and how you can arrange a contact with the class teacher to discuss the report if you wish to do so. Please reply using the year group email. Please note that Google Meet will be the main method used for any requested communication with telephone calls for Parents/Carers without Google Meet capability. Teachers will arrange any requested contact during the 8.45am – 5.45pm period in the week beginning Monday 22 March.

## **Nursery Applications: September 2021 - We are now accepting applications for September 2021**

Applying for a school Nursery place for 2021-2022 (For children born between 1 September 2017 and 31 August 2018).

Admissions for Nursery are now dealt with by the school.

For all enquiries relating to children being admitted into our Nursery, please contact the school office 01438 351090.

Our Admissions Application Form for children starting Nursery in September 2021 can be downloaded from our website.

Our Nursery Admissions Policy is also on our website.

Applications for Nursery are now open – offers are made on a first come, first served basis. We offer 30 hours provision in Nursery as well as 15 hours.



### **Free School Meals for Children in Year 3 or older**



Your child could get a free school meal if you receive any of the following:

- **Income Support**
- **Income-based Jobseekers Allowance**
- **Income-related Employment and Support Allowance**
- **Support under Part VI of the Immigration and Asylum Act 1999**
- **The guaranteed element of State Pension Credit**
- **Child Tax Credit** (as long as you're not also entitled to Working Tax Credit and you don't get more than **£16,190** a year)
- **Working Tax Credit run-on** (paid for 4 weeks after you stop qualifying for Working Tax Credit)
- **Universal Credit** (with annual earned income of no more than **£7,400** after tax and not including any benefits you get).

Apply today if you receive any of these benefits. It takes **5 Minutes** and in most cases we can tell you straightaway if your child can get free meals at school.

Have your National Insurance number or Home Office number to hand when you apply.

If your child is eligible for free school meals, they'll remain eligible until 2022, or until they finish their current phase of schooling (primary or secondary), if that's after 2022.

**If you are already registered for free school meals, you will not need to reapply.**

Finally, respect, you read to the end!

*E. Kirwan*  
*Headteacher*

### **Term Dates Academic Year 2021**



#### **Summer Term 2021**



<b>Monday 12 April</b>	-	<b>INSET Day 4 - school closed to children</b>
Tuesday 13 April	-	First day of term
<b>Monday 3 May</b>	-	<b>BANK HOLIDAY</b>
<b>Monday 31 May – Friday 4 June</b>	-	<b>Half Term</b>
Wednesday 21 July	-	Last day of term - finish at 2.15pm
<b>Thursday 22 July</b>	-	<b>INSET Day 5 - school closed to children</b>