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15th July 2020

Dear Parents/Carers,

We hope this letter finds you well.

Now we have confirmed Government guidance regarding the Autumn Term, we would like to share with you some of our updated plans for your children starting Reception with us in September as promised.

You will see from the timetable below that we have endeavoured to keep as much of our original plan as possible.

Monday 7th September	Staggered stay and play – please see time slot below	<ul style="list-style-type: none"> We welcome all Parents/Carers to Stay and Play with their children today. We will be restricting the number of people entering Reception by allowing <u>only one adult and one child (no siblings)</u> to attend at the allocated times Please see below the time your child will be visiting today Please do bring a spare change of clothes in a named bag that will stay in school Please do not bring book bags/plimsoll bags/PE bags today Please do bring a named water bottle
Tuesday 8th September	8.55 – 11.30	<ul style="list-style-type: none"> Today's start time is the normal time of 8.55 Please do not bring book bags/plimsoll bags/PE bags today Please do bring a named water bottle Today there will be no lunch as home time is 11.30
Wednesday 9th September	8.55 – 12.45	<ul style="list-style-type: none"> Today's start time is the normal time of 8.55 Please do bring named book bags today (please do not attach keyrings to the bags) Please do bring plimsoll bags/PE bags today. These will now stay at school Please do bring a named water bottle Today all children will have lunch accompanied by the Reception Team Home time will be 12.45
Thursday 10th September	8.55 – 12.45	<ul style="list-style-type: none"> Today's start time is the normal time of 8.55 Please do bring named book bags today (please do not attach keyrings to the bags) Please do bring a named water bottle Today all children will have lunch accompanied by the Reception Team Home time will be 12.45
Friday 11th September	8.55 – 3.15	<ul style="list-style-type: none"> Today's start time is the normal time of 8.55 Please do bring named book bags today (please do not attach keyrings to the bags) Please do bring a named water bottle Today all children will have lunch accompanied by the Reception Team The children will stay for the afternoon and home time will be 3.15

The main change you will notice is that updated Government guidance states that due to social distancing measures, we are unable to offer a Stay and Play session for all families at the same time.

Instead we will be hosting 20 minute Stay and Play sessions for a maximum of 5 families at a time in each room, in order to comply with social distancing. This session will be a chance for one Parent/Carer to visit the Reception classroom with your child and engage with a drawing activity that we will be able to display on our walls.

During this time the Reception staff will have the opportunity to introduce ourselves in person and to talk to you and your child.

We will require:

- All Parents/Carers and children to use anti-bacterial gel upon entry
- All Parents/Carers to adhere to social distancing by using the space at their allocated table for the session

Monday 7th September 2020 – Stay and Play sessions

Time slots	Children attending	
	Sunshines	Rainbows
9.10 – 9.30	Parker W Max H Rafe A Teddy W Connor J	Archie M Max B Darcy M-V Eduardo Emily Sh
15 minute clean		
9.45 – 10.05	Natalie P Sienna J Isla O Belle D Elouise B	Finley H Freddie B Freddie Ch Inka Z Krystal H
15 minute clean		
10.20 – 10.40	Elianna F Francesca F Lexi H Lennon H Jack W	Joseph W Marc K Millie J Leilah P Rogan S
15 minute clean		
10.55 -11.15	Esmae S Demi-Mae B Bethany H Maddie D Felicia F	Niyah D Oscar H Savash R Nafisa B Maya P
15 minute clean		
11.30-11.50	Freddie F Grace B Levi U Jaden M	Charlie Blake Teddy H Ariya V

You will notice a 5 minute change to the start time from Tuesday onwards and a 30 minute change to home time on Tuesday, Wednesday and Thursday. This is due to an alteration of the Reception timetable in order to meet Government guidance in September.

Please also note that we are asking for a set of spare clothes in a bag to be brought in and remain at school. This is in case your child has any form of toilet accident that will require a change of clothes. It is very important that we have this on the first day.

In September our ability to answer questions in detail at the classroom door will be limited, so please do phone or email if you need to speak to a member of the team.

Please ensure you now use this updated timetable rather than the previous copy you received.

It is our policy not to let the children go home with anybody other than yourself or a designated person. If there is any change to this arrangement, please let the Reception Team know in advance where possible. This will then be written in a book which is held in Reception so that all staff are aware. If you need to let us know the change of person during the day, then you must phone the school office who will inform us.

As always, please email us any questions if you are unsure about anything with this first week timetable.

Yours sincerely

The Reception Team