

CODE OF CONDUCT FOR CLUBS AND MATCHES

Ashtree Primary School and Nursery has a strong tradition of offering: before school, lunchtime and after school clubs and matches (activities). I am grateful to the staff who are able to give up their own time in this way, in order to help us enrich the curriculum for the pupils.

Since September 2004 we have had a Code of Conduct for clubs and this has been reviewed and ratified by the Governing Body on 5th November 2018. It will be reviewed in the Autumn of 2021.

School

- We will ensure that your child is safe and supervised at all times.
- Staff will uphold this Code of Conduct and have high expectations of their own behaviour.
- The member of staff running the activity will take a register to ensure that all pupils are present.
- If an after school activity is cancelled before the day it is due to run then pupils will bring a note home to say that the club has been cancelled. Please check their bags.
- If an after school activity needs to be cancelled on the day it is due to run, (staff illness or other unavoidable circumstance) then the office will contact you. If we have not been able to speak to you directly then we will keep your child in school until the normal club finish time between 4.15pm - 4.30pm.
- We expect all pupils to be collected after the activity by an adult unless written permission is given by the parent / guardian, this would only be applicable to Year 5 and Year 6.
- In the event of rain then after school activities will still run and a hall will be used. Home or away football matches will only be cancelled if there is thunder or lightning or the pitch is waterlogged. We will telephone you as soon as we can with this information.
- It is our aim that all Year 5 and 6 pupils participate or show an interest in a club. Those who do participate get the chance to represent the school by playing in at least one match of any organised competition with other schools.
- If a pupil does not attend the club, without good cause, for 3 sessions then their place may be offered to another pupil as some clubs are over subscribed.

Parents/ Guardians

- Pupils will only be able to join a club or play in a match with the written permission of a parent/ guardian.
- Parents/ guardians will uphold the Code of Conduct and have high expectations of their own behaviour.
- If a pupil is unable to attend a club for any reason, or wishes to leave, it is essential that he/ she brings in a letter from home in advance.
- Arrangements will be made for pupils to be collected promptly at the end of activities by an adult. The school will be informed in writing or by telephone if there is a change to the normal adult collecting.
- Positive parental or guardian support is welcomed at clubs.

- Parents and guardians will respect team selections, substitutions and decisions of the referee.
- Parents/ guardians will inform the school of any injuries sustained outside of school which may affect training or team selection.
- Parents/ guardians will wash and return team kit in good time for the next fixture.
- Parents/ guardians interested in supporting school staff with activities will need the relevant DBS clearance before working with pupils.
- Parents consent to images of pupils being used in literature for Stevenage & District Primary School Football Association as well as Stevenage Sporting Futures.

Pupils

- Pupils will uphold the Code of Conduct and have high expectations of their own behaviour.
- Pupils will ensure that they arrive at the activity on time and with the right kit/equipment.
- Pupils will respect team selections, substitutions and decisions of the referee.

Dress Code

- Appropriate sports wear needs to be worn, including shin pads for football or hockey.
- Jewellery must not be worn in activities.
- If a pupil is unable to remove ear-rings themselves then these will be taped over.
- Long hair should be tied back at all times with any of the following: ponytail, braid, plait, bun or bunches. A bandana can be worn over the top of these.

AGREEMENT

I have read through this Code of Conduct between Ashtree Primary School and Nursery and myself as parent/ guardian of:

Pupil name : _____

and agree to uphold the Code of Conduct.

Parent/ guardian: _____ Date: _____

Pupil (over 7 years): _____ Date: _____